



2013 Instructions for a Request for Invitation

The Governor's Cup is a yacht club/sailing association based challenge. Final entrants will be chosen by the Governor's Cup Selection Committee from among yacht clubs or sailing associations that return completed Requests for Invitation packages by the **deadline of Friday, May 10, 2013** as noted below. Following are instructions for completing the Request for Invitation package:

Step 1: Fill out Team Entry Form (1 Page) which lists your proposed crew and an alternate and, if appropriate, the Request for Travel Subsidy (1 Page). (Perhaps not surprisingly, since the subsidy program has been in effect, all potential qualified entrants have requested a subsidy. We understand that no club, foundation or the like ever has what they would consider sufficient funds. We would remind all potential applicants, however, that the subsidies are meant to help teams that may be invited but which would be unlikely to be able to attend without the subsidy.) Note that the birthdate information is important and should be listed in U.S. format (mm/dd/yy) rather than the international format. **Be sure and list a Team Contact Person who may be contacted by the Selection Committee with questions about your Request for Invitation and to confirm receipt of your package.** This person can be an officer, junior sailing director, or other person authorized by your club or association to discuss your Request, and your club or team's qualifications. Note that you are also asked to provide an alternate email address for your team contact or other club contact. Since most communications will be by email, this is to ensure prompt communication or response in the event of server problems with the primary email. **Be sure and have a responsible officer of your club or association sign and date the certification at the bottom of the Team Entry Form AND sign the Travel Subsidy Form if you are submitting one.**

Step 2: **Have EACH crew member (and alternate if applicable) fill out the two page Individual Competitor Resume corresponding to their position on the boat ("Helm", "Middle", "Bow" and "Alternate").** (NOTE: if at any time after submission of your Request for Invitation, you need to change a proposed crew member from one originally nominated, please immediately notify the Selection Committee via fax or email (fax: 949-673-8937; or, sailing@balboayachtclub.com and include a Competitor Resume for the replacement crew.)

Step 3: Submit your signed Team Entry Form, Travel Subsidy Form if applicable, and your Individual Competitors Resumes (each crew members should fill out the form designated for his or her crew position) for receipt by the Selection Committee **no later than 1700 Hours, Pacific Daylight Time, May 10, 2013.**

Submittal Methods:

A. By regular mail or delivery service:

You may transmit your Request for Invitation package by regular mail or delivery service by simply printing out the Team Entry and Travel Subsidy Forms and your Individual Competitors Resumes, fill them in, have your club or association officer sign the first two forms and send the package to:

Selection Committee
Governor's Cup
Balboa Yacht Club
1801 Bayside Drive
Corona del Mar, California 92625 U. S. A.

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If you use regular mail, be sure and send it early enough to be received by the deadline!

B. Via Email:

You may scan and transmit the **signed** Team Entry and Travel Subsidy Forms and Individual Competitors Resumes downloaded from the Governor's Cup Website or the Governor's Cup Section of the Balboa Yacht Club website directly to Balboa Yacht Club at the following address:

sailing@balboayachtclub.com

C. Via Facsimile:

You may fax all the completed and signed forms to the Balboa Yacht Club at the Club's fax number: 949-673-8937 ATTN: Sailing Director but if you use fax transmission please forward the originals via mail to the Club.

Whatever the method you choose to submit your Request for Invitation, the Selection Committee will send an email to the Team Contact Person (to both regular and alternate email addresses) listed on your Team Entry Form to confirm its timely receipt and the completeness of the Request package. **If you do not receive a return email, your application may not have been received and will not be considered.** If you have sent the Request for Invitation package and still do not receive such a confirmation email within a reasonable period after anticipated receipt, please contact the Selection Committee as described above or by phone to the Balboa Yacht Club at 949-673-3515.

47TH GOVERNOR'S CUP TEAM ENTRY FORM

YACHT CLUB OR ASSOCIATION _____

Address _____ City _____

State or Province _____ Country _____ Postal Code _____

Tel (____) _____ Fax (____) _____ Website _____

TEAM CONTACT AT YACHT CLUB _____

(a person who can answer any questions about your Request for Invitation)

Tel (____) _____ Fax (____) _____ email address _____

ALTERNATE EMAIL ADDRESS FOR TEAM CONTACT OR OTHER CONTACT AT YACHT CLUB

Alternate email _____

HELM _____ M____ F____ WT _____ DOB (MM/DD/YY) ____ / ____ / ____

Address _____ City _____ ST or Prov. _____ Postal/Zip _____

Tel (____) _____ Fax (____) _____ email _____

MIDDLE _____ M____ F____ WT _____ DOB (MM/DD/YY) ____ / ____ / ____

Address _____ City _____ ST or Prov. _____ Postal/Zip _____

Tel (____) _____ Fax (____) _____ email _____

BOW _____ M____ F____ WT _____ DOB (MM/DD/YY) ____ / ____ / ____

Address _____ City _____ ST or Prov. _____ Postal/Zip _____

Tel (____) _____ Fax (____) _____ email _____

ALTERNATE _____ M____ F____ WT _____ DOB (MM/DD/YY) ____ / ____ / ____

Address _____ City _____ ST or Prov. _____ Postal/Zip _____

Tel (____) _____ Fax (____) _____ email _____

Please complete an individual COMPETITOR RESUME FORM for each team member

An Officer of the Yacht Club or Association must complete the following:

I certify that these competitors are members in good standing, and form the team authorized to submit this Request for Invitation on behalf of the Club/Association

Date _____ **By** [please print name] _____

Office Held _____ **Signature** _____



GOVERNOR'S CUP TRAVEL SUBSIDY FORM

As described in the brochure, one of the Governor's Cup sponsors has generously provided a limited amount of funds which are available to assist teams coming from over 1,500 miles from the Balboa Yacht Club with their travel expenses. Decisions as to the granting of subsidy and the amounts thereof will be made after the selection process. In other words, the selection decisions will not be affected by whether or not a team needs assistance with travel costs. The subsidies may take the form of payment of the entry fee on the applicant's behalf or a combination of such payment plus a cash grant. However, these funds are not unlimited and both the sponsor and the Club wish to both make each grant of subsidy meaningful and to preserve the availability of such funds for years to come. **Therefore we trust that each club or association applying will use its own resources as much as possible. Only those clubs or associations (and related foundations) that believe that they would be unlikely to be able to accept an Invitation without the subsidy should apply.** We thank you for your cooperation.

On behalf of YACHT CLUB OR ASSOCIATION _____

Despite our best efforts to provide the resources necessary to fund the expense of our team if we are invited to the Governor's Cup, we believe that the cost of participation in the Cup will exceed those resources. We therefore apply for travel assistance.

*The following must be completed by an Officer of the Yacht Club or Association
submitting this Travel Subsidy Form:*

Date _____ By [please print name] _____

Office Held _____ Signature _____

Teams selected for invitation to the Governor's Cup by the Selection Committee that are applying for subsidy will be notified of the subsidy decision and amount granted at the same time they are notified of their selection. The team contact person listed on the Team Entry Form will be contacted immediately thereafter by the Sponsor or the Club to make arrangements to transfer any cash portion of the subsidy.

47th GOVERNOR'S CUP INDIVIDUAL COMPETITOR RESUME

[Each crew member and alternate (if any) should fill out the form corresponding to their position on the boat, ("Helm", "Middle", "Bow" or "Alternate")]

Yacht Club or Association _____

Name _____ US SAILING or ISAF ID# _____ EXP ____/____
(If Applicable)

HELM/SKIPPER

1. RECENT RACING RECORD

List up to 5 of your most important match or fleet race regattas since January 1, 2011:

Location	Event	<u>Match Or Fleet</u>	Class of Boat	Finish Position	# of Entrants	Crew Position
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

2. OTHER RACING RECORD

List up to 5 regattas regardless of date that you feel are significant:

Location	Event	<u>Match Or Fleet</u>	Class of Boat	Finish Position	# of Entrants	Crew Position
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

47th GOVERNOR'S CUP INDIVIDUAL COMPETITOR RESUME, CONTINUED

3. KEEL, MATCH RACING EXPERIENCE

Discuss briefly your experience in 3-4 person boats and/or keelboats, and match racing (Include Governor's Cup or other junior national or international event experience as skipper or crew)

4. PERSONAL INFORMATION (For Event Publicity Purposes)

a. Where did you/do you go to school, or where are you going next year?

b. What are your other interests or hobbies besides sailing?

c. Which famous sailor would you like to most match race against?

d. What is your favorite sailing "discipline" (such as match racing; fleet racing in dinghies; one design racing; team racing; kite sailing, etc.)?

e. What do you want to do for a career and why?

47th GOVERNOR'S CUP INDIVIDUAL COMPETITOR RESUME

[Each crew member and alternate (if any) should fill out the form corresponding to their position on the boat, ("Helm", "Middle", "Bow" or "Alternate")]

Yacht Club or Association _____

Name _____ US SAILING or ISAF ID# _____ EXP ____/____
(If Applicable)

MIDDLE CREW

1. RECENT RACING RECORD

List up to 5 of your most important match or fleet race regattas since January 1, 2011:

Location	Event	Match Or Fleet	Class of Boat	Finish Position	# of Entrants	Crew Position
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

2. OTHER RACING RECORD

List up to 5 regattas regardless of date that you feel are significant:

Location	Event	Match Or Fleet	Class of Boat	Finish Position	# of Entrants	Crew Position
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

47th GOVERNOR'S CUP INDIVIDUAL COMPETITOR RESUME, CONTINUED

3. KEEL, MATCH RACING EXPERIENCE

Discuss briefly your experience in 3-4 person boats and/or keelboats, and match racing (Include Governor's Cup or other junior national or international event experience as skipper or crew)

4. PERSONAL INFORMATION (For Event Publicity Purposes)

a. Where did you/do you go to school, or where are you going next year?

b. What are your other interests or hobbies besides sailing?

c. Which famous sailor would you like to most match race against?

d. What is your favorite sailing "discipline" (such as match racing; fleet racing in dinghies; one design racing; team racing; kite sailing; offshore racing, etc.)?

e. What do you want to do for a career and why?

47th GOVERNOR'S CUP INDIVIDUAL COMPETITOR RESUME

[Each crew member and alternate (if any) should fill out the form corresponding to their position on the boat, ("Helm", "Middle", "Bow" or "Alternate")]

Yacht Club or Association _____

Name _____ US SAILING or ISAF ID# _____ EXP ____/____
(If Applicable)

BOW

1. RECENT RACING RECORD

List up to 5 of your most important match or fleet race regattas since January 1, 2011:

Location	Event	<u>Match</u> Or <u>Fleet</u>	Class of Boat	Finish Position	# of Entrants	Crew Position
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

2. OTHER RACING RECORD

List up to 5 regattas regardless of date that you feel are significant:

Location	Event	<u>Match</u> Or <u>Fleet</u>	Class of Boat	Finish Position	# of Entrants	Crew Position
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

47th GOVERNOR'S CUP INDIVIDUAL COMPETITOR RESUME, CONTINUED

3. KEEL, MATCH RACING EXPERIENCE

Discuss briefly your experience in 3-4 person boats and/or keelboats, and match racing (Include Governor's Cup or other junior national or international event experience as skipper or crew)

4. PERSONAL INFORMATION (For Event Publicity Purposes)

a. Where did you/do you go to school, or where are you going next year?

b. What are your other interests or hobbies besides sailing?

c. Which famous sailor would you like to most match race against?

d. What is your favorite sailing "discipline" (such as match racing; fleet racing in dinghies; one design racing; team racing; kite sailing; offshore racing, etc.)?

e. What do you want to do for a career and why?

47th GOVERNOR'S CUP INDIVIDUAL COMPETITOR RESUME

[Each crew member and alternate (if any) should fill out the form corresponding to their position on the boat, ("Helm", "Middle", "Bow" or "Alternate")]

Yacht Club or Association _____

Name _____ US SAILING or ISAF ID# _____ EXP ____/____
(If Applicable)

ALTERNATE

1. RECENT RACING RECORD

List up to 5 of your most important match or fleet race regattas since January 1, 2011:

Location	Event	<u>Match Or Fleet</u>	Class of Boat	Finish Position	# of Entrants	Crew Position
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

2. OTHER RACING RECORD

List up to 5 regattas regardless of date that you feel are significant:

Location	Event	<u>Match Or Fleet</u>	Class of Boat	Finish Position	# of Entrants	Crew Position
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

47th GOVERNOR'S CUP INDIVIDUAL COMPETITOR RESUME, CONTINUED

3. KEEL, MATCH RACING EXPERIENCE

Discuss briefly your experience in 3-4 person boats and/or keelboats, and match racing (Include Governor's Cup or other junior national or international event experience as skipper or crew)

4. PERSONAL INFORMATION (For Event Publicity Purposes)

a. Where did you/do you go to school, or where are you going next year?

b. What are your other interests or hobbies besides sailing?

c. Which famous sailor would you like to most match race against?

d. What is your favorite sailing "discipline" (such as match racing; fleet racing in dinghies; one design racing; team racing; kite sailing; offshore racing, etc.)?

e. What do you want to do for a career and why?
